

Schedule is not fixed and is subject to change					
Goal	Project	Assignment	Feb-16	Mar-16	
Pedestrian Master Plan	Pedestrian Master Plan—PMP Implementation Plan	Approve PMP by June 2015—Assist with preparation of plan for implementing projects in PMP (e.g., create draft schedule)	D	A	
	Suggested Routes to Schools Map	Approve Suggested Routes to Schools Maps by June 2015 School outreach (feedback) - see "Education", below			
	Pedestrian Master Plan-Introduction	Hold Study Session to introduce the Pedestrian Master Plan to community after acceptance from the City Council			
Bicycle Transportation Plan Update	Identify Scope of plan update	Determine if consultant is needed- Review and update recommendations to reflect current status and vision going forward- Include LOAC Recommendations- Add new recommendations as needed.			
	Identify funding to update the Bicycle Transportation Plan	Make request for CIP funding for update			
	Bike Plan update development	Begin update in the third or fourth quarter of 2015 second or third quarter 2016			
Identify Possible Project Funding Sources	Establish Funding Sub-Committee	Assist City Staff with identification of possible "non-standard" funding sources for pedestrian and bicycle projects	S/A	S/A	
Bike and Pedestrian Map	Cross-town routes	Determine if a need exists for establishing a combined bike and pedestrian route map - If a need exists, identify map scope - Identify funding - Begin identifying potential crosstown routes in the third or fourth quarter of 2016			
Community Center	Bicycle and Pedestrian Routes	Help identify potential bicycle and pedestrian routes in the development of the Community Center			
Signage	Class I Pathway Signage	Explore standardizing Class I Pathway signage			
Community Outreach	Bike to Work Day	Set up energizer station - Provide cyclists food and information - Conduct cyclist count			
	City Events	On an as needed basis BPAC may participate at City events (non-quorum), as requested by Council and/or discussed at BPAC meetings			
	Community and public meetings	On an as needed basis BPAC may participate at City events (non-quorum), as requested by Council and/or discussed at BPAC meetings			
	Education	Explore and implement suggestions from BPAC's Education Sub-Committee; Develop "library" of education-focused articles for publishing on BPAC web page (see below), Town Crier, Los Altos Recreation Guide, school newsletters, etc; Measure success of SR2S maps and communicate with PTAs	S/A	S/A	
	BPAC Website FAQ	Review FAQ's quarterly, revise as needed; Create and publish series of rotating education-focused articles			
Municipal Code	Recommendations for Modifications	Explore restricting construction vehicle movements during school commute hours; Finalize recommendations for possible modifications to Municipal Code (if any); transmit to appropriate City parties	S/A	S/A	
Bike Parking	Downtown Bike Parking	Analyze bike parking identified in the Downtown Parking Management Plan; Develop a public outreach strategy to obtain feedback regarding bike parking in the downtown	D	D	
Safety	Vision Zero Program	Recommendations to City	D	D	
Ongoing Activities	VTA BPAC	Attend monthly VTA BPAC meetings (assigned representation)		I	
	Planning and Transportation Commission Coordination	Conduct special meetings with PTC as needed - Continue review of BPAC and PTC process and communication between the two commissions		I	
	Commission/City Council Attendance	PTC/CC Assignment Mtg 1			I
		PTC/CC Assignment MTG 2			
	Other Projects as requested by Staff/Council	On an as-needed basis BPAC will provide staff assistance on bicycle/pedestrian related projects - Support staff in identifying sources for and developing grant applications	A		
CIP/Commercial Review	On an as-needed basis BPAC will review commercial and design projects and provide comments related to bicycle/pedestrian issues; Review and update "Project Review Checklist"; implement on a regular and consistent basis when projects come before BPAC for review				
Miscellaneous Activities	Routine/Yearly Items	New Year Work Plan	A		
		Commission Election		A	
		Commission Training/Joint CC Meeting			
		CIP/Budget Review			
Miscellaneous Bike/Ped Topics		Past Year Goals	A		
			I		

Cedric Novenario:  
Loucks Avenue NTMP

Action A  
Discussion D  
Information I  
subcommittee/assistance S/A  
Non Work Plan Items

March April

I/A

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